



INTERNATIONAL TECHNOLOGICAL UNIVERSITY

Dear Prospective Employer:

Thank you for providing the job/internship opportunity to International Technological University (ITU) international students on F1 student visa.

According to immigration regulation 8 CFR 214.2 (f)(10), an international student on F-1 visa may only engage in temporary employment through authorized Curricular Practical Training (CPT) to gain working experience in his or her field of study. Curricular Practical Training must be an integral part of an established curriculum, and is defined to be alternative work/study, internship, cooperative education, or any other type of required internship or practicum that is offered by sponsoring employers through cooperative agreements with the school. Eligible students can be either paid or unpaid through CPT. **The student MUST obtain work authorization on his/her Form I-20 Certificate of Eligibility for Nonimmigrant (F1) Student Status and present a photo copy to the employer BEFORE he/she can legally start working.** A violation of this regulation will result the student's loss of legal status in the U.S. and subject him/her to deportation.

CPT approval is authorized by a designated school official—in the case of ITU, an authorized admissions officer. Curricular Practical Training authorization is noted, with inclusive dates of authorization, on Page 3 of the student's I-20. The endorsement will list full time or part time CPT, its start and end dates, the employer's name and address, and comments explaining how the practical training is a part of the academic program of the student.

In order to issue the CPT authorization, ITU must determine that the job you are offering the student named on the attached form qualifies for CPT in our curriculum. Please kindly complete this form as well as submit a job offer letter on your company letterhead. If you have any questions, please contact the Admissions Department by phone at (408) 331-1014 or by email at admissions@itu.edu.

Thank you,

Sara Javid
Director of Admissions



INTERNATIONAL TECHNOLOGICAL UNIVERSITY

EMPLOYER'S AGREEMENT FOR PROVIDING CURRICULAR PRACTICAL TRAINING

Please read the letter from International Technological University's Admissions Office before completing form. When completed, this form should be returned to student who should submit to his/her Admissions Officer with other parts of the CPT Application.

Company Name: _____
F-1 student's name: _____ Job title: _____

Job/Internship is: Part-time () Full-time ()

Job/Internship will begin on: _____ and end on: _____
Site of Job/Internship: _____

Street Address _____ City _____ State _____ Zip _____

Please provide a brief description of job responsibilities (CPT is not meant to be a convenient employment opportunity. It must have a valid purpose in the student's program of study.)

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This is to certify that the job/internship above provides practical training for the student to be hired. In my opinion, the student will gain working experience in his/her major field of study in _____. It is understood that an international student on F1 visa working without valid authorization is considered in severe violation of Federal student visa regulation and will result the student's loss of legal status in the U.S. and subject him/her to deportation. Therefore, the F1 student must obtain work authorization on his/her Form I-20 Certificate of Eligibility for Nonimmigrant (F1) Student Status and present a photocopy of the I-20 to this Company BEFORE he/she can legally start working. The Company will require the student to stop working immediately after the current work authorization expires.

Please attach to this form an official job offer letter to the student on your company's letterhead.

Supervisor's name: _____ Supervisor Title: _____
Signature: _____ Phone or email: _____
Date: _____